infarAMA bvba **IS RECRUITING!**

To reinforce the Regulatory Affairs department, active in Medicinal Products, Medical Devices and Food Supplements, infarAMA is currently looking for a

Regulatory Affairs Officer

About infarAMA

infarAMA is an independent consultancy company providing high standard professional expertise in global regulatory affairs, quality assurance, vigilance and translation services to the health care industry within Benelux.

infarAMA is headquartered in Alken and has a brand-new subsidiary in Strombeek-Bever.

Key responsibilities

- Assist and support the Regulatory Affairs department
- Prepare, verify and adapt product information
- Provide scientific support for marketing authorisation dossiers, notifications and technical dossiers
- Submit registration and notification dossiers to health authorities
- Manage the life cycle of the client portfolios (variations, renewals…)
- Proofread leaflets and labeling
- Support evaluation of promotional activities
- Maintain records and files

Required profile

- Scientific degree ((industrial) pharmacist, biomedical sciences or equivalent by experience)
- 1 to 3 years of relevant experience in a similar function in the pharmaceutical industry
- Ability to take up RP, QP or RIP responsibility is an asset
- Fluent in English, Dutch and French with excellent oral and written communication skills
- Enthusiastic, meticulous, methodological, flexible and reliable
- Able to work both independently and in teams
- Strong knowledge of current software

Offer

- A varied job consisting in challenging multi-disciplinary tasks in a dynamic and growing environment
- Competitive benefits and compensation packages
- Workplace in Alken or in Strombeek-Bever

Applications

Interested? Send your resume and application letter to p.vandenweghe@infarama.be
For more information, feel free to contact us.